

Advisor Agreement Form

The advisor role within a student club offers university faculty and staff members the opportunity to impact William Jessup students in a unique setting. Though the role requires a small level of time commitment, the rewards are immeasurable. The role of the club advisor includes:

- Assisting the organization in identifying its goals and aid the members and officers by clarifying their responsibilities within the group.
- Being an advocate for the Club.
- Know the happenings of all meetings and being informed of all plans of action.
- Participating in the planning of all on and off campus activities.
- Attending one Club activity a month.
- Reviewing and signing all necessary paperwork.
- Promoting positive relationships between university representatives and students.
- Scheduling specified times during which the Club members may consult with you.
- Being concerned about developing the leadership skills of club officers.
- Serving as a resource person for alternative solutions to problems and to help resolve problems and issues confronting the Club.
- Acting as a positive critic of the Club by giving constructive feedback.
- Assisting in the transition between incoming and outgoing officers.

Advisors must notify the Director of Community Life in writing if, for any reason, they are unable to continue with their responsibilities.

I, as the Club Advisor, agree to all of the terms stated above.

Name: _____

Signature: _____