



STUDENT INFORMATION CHANGE FORM

OFFICE OF THE REGISTRAR ♦ William Jessup University ♦ 333 Sunset Blvd, Rocklin, CA 95765
Telephone: 916.577.2244 ♦ Fax 916.577.2240

Relationship to the University: Traditional School of Professional Studies Post Baccalaureate
 Alumni Previous Student Other

Mark all that Apply: Name Change (requires copy of marriage license or other legal documentation)
 Address/Phone Change Emergency Contact Change

Personal Information:

Have you applied for graduation: Yes No

Student ID#: _____ Social Security #: _____ - _____ - _____ Are you a VA recipient: Yes No

Last Name: _____ First Name: _____ Middle: _____

Marital Status: _____ Maiden Name: _____ Age: _____ Date of Birth: _____

Is / was your spouse a student at William Jessup University? If yes, please provide the following information:

Full Name: _____ Student ID#: _____ Social Security #: _____ - _____ - _____

Permanent Address (forwarding address when not currently attending classes):

Street: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) _____ - _____ Cell Phone: (____) _____ - _____ Other: (____) _____ - _____

Local Address (campus box or address used while currently attending courses):

Street: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (____) _____ - _____ Other: (____) _____ - _____ E-mail: _____

Emergency Contact Information:

Name: _____ Relationship: _____

Street: _____

City: _____ State: _____ Zip Code: _____ Phone: (____) _____ - _____

Student Signature _____ **Date:** _____

cc: Student Accounts Financial Aid VA Official Graduation Database IT (change email?)

It is frequently a matter of great importance for the University to be able to locate students quickly. For this reason students are asked to file a Change of Address form with the Office of the Registrar promptly upon a change of permanent address. This form is used only for the purpose of keeping functional offices at William Jessup University up to date on address information. It is the student's responsibility to inform outside agencies of address and telephone number changes.

Office of the Registrar