WJU School of Education
Liberal Studies & Credential Checklist

$ indicates cost associated

Program Admission / Student Teaching Approval

Prior to enrolling in TEDU 475 – Student Teaching 1, the following documents must be submitted to the Credential Analyst for admission consideration

☐ Student Teaching Application (on my.jessup.edu)
☐ Emergency Contact Liability Release Form (on my.jessup.edu)
☐ Photo Video Release Form (on my.jessup.edu)
☐ Certificate of Clearance (directions on my.jessup.edu) $
☐ Minimum GPA of 3.0 (no document necessary)
☐ TB Clearance (see your doctor) $
☐ Department Courses (no document necessary)
☐ TPA Task 1 passing score
☐ TPA Task 2 passing score
☐ CBEST passing score (http://www.ctcexams.nesinc.com/about_CBEST.asp) $
☐ CSET passing score (http://www.ctcexams.nesinc.com/about_cset.asp) $

Program Completion

The following documents must be submitted to the Credential Analyst prior to making recommendation to the CTC for a CA Preliminary Multiple Subject Teaching Credential

☐ Constitution Requirement Complete (met through coursework or exam - see Credential Analyst)
☐ Degree Conferral (Registrar Office proof of passing all courses for Bachelor's Degree) $
☐ All Program Fieldwork (Observing, Assisting, Student Teaching)
☐ TPA Task 3 passing score
☐ TPA Task 4 passing score
☐ RICA complete (http://www.ctcexams.nesinc.com/about_rica.asp) $
☐ Current CPR (must have infant, child, and adult) $

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