

RE: Observation



Dear Principal,

Thank you for your cooperation and flexibility. This student is a candidate of the Master of Arts in Teaching program at William Jessup University (WJU). The candidate is enrolled in the first teacher education preparation course at WJU, EDU 501 *Teaching and Learning*. Attached you will find the candidate's current CTC Certificate of Clearance.

The Candidate is not a student teacher. He/she is required to observe in specific classrooms. The intent of this experience is to provide an overview of many educational environments. These observations may include the following:

Grade Level	Subjects	School Site
K-2 class	Mathematics	Public School
3-5 class	Language Arts/Reading	Public School (Title 1)
6-8 class	Science	Charter School
9-12 class	History/Social Science	Christian School
Students	Arts	
Mainstream/ Special Education	Physical Education/Health	
ELL	Teaching English Learners	

Each observation is to be a minimum of one hour in duration. Typically, not all of the observation requirements can be met at one school. For this reason, observations require flexibility and planning by the student and cooperating school sites.

Over the course of the program, the candidate will have 12-30 hours of observing and assisting experiences prior to his/her first student teaching assignment. Educational research indicates the more field experiences a teacher candidate has, the greater the longevity of the candidate once employed in the teaching field. †

If you have any questions, comments or concerns, please contact me.

Sincerely,

A handwritten signature in black ink that reads 'David Bills'.

David Bills
Coordinator of Field Experience,
The School of Education

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Enc: Certificate of Clearance[†] (*University of Texas, 1998, Fleener*)

Observation Approval & Signature	
<i>I have read and approve of</i>	

<i>"Observing" at</i>	

_____	_____
<i>School Site Principal</i>	<i>Date</i>