

WJU School of Education

Liberal Studies & Credential Checklist

\$ indicates cost associated

Student Teaching Approval

Documents below must be completed and submitted prior to enrolling in TEDU 475 – Student Teaching 1

- Student Teaching Application (on my.jessup.edu)
- Emergency Contact Liability Release Form (on my.jessup.edu)
- 3 Personal Character Evaluations (currently waived by SOE)
- Photo Video Release Form (on my.jessup.edu)
- Certificate of Clearance (*directions on my.jessup.edu*) \$
- Minimum GPA of 3.0 (*no document necessary*)
- TB Clearance (*see your doctor*) \$
- Department Courses (*no document necessary*)
- Approval of WJU Credential Admission Committee (currently waived)
- CBEST passing score (http://www.ctcexams.nesinc.com/about_CBEST.asp) \$
- CSET passing score (http://www.ctcexams.nesinc.com/about_cset.asp) \$

Program Completion

The following documents must be submitted to the Credential Analyst prior to making recommendation to the CTC for a CA Preliminary Multiple Subject Teaching Credential

- Constitution Requirement Complete (*met through coursework or exam - see Credential Analyst*)
- Degree Conferral (*Registrar Office proof of passing all courses for Bachelor's Degree*) \$
- All Program Fieldwork (*Observing, Assisting, Student Teaching*)
- TPA Cycle 1 passing score
- TPA Cycle 2 passing score
- RICA complete (http://www.ctcexams.nesinc.com/about_rica.asp) \$
- Current CPR (*must have infant, child (pediatric), and adult/must have hands on training component*) \$