

Dear Principal,

Thank you for your cooperation and flexibility. This student is a candidate of the Liberal Studies & Credentialing program at William Jessup University (WJU). The candidate is enrolled in the first teacher education preparation course at WJU, *Teaching as a Profession*.

The Candidate is not a student teacher. He/she is required to observe in specific classrooms. The intent of this experience is to provide an overview of many educational environments. These observations may include the following:

Grade Level	Subjects	School Site
K-2 class	Mathematics	Public School
3-5 class	Language Arts/Reading	Public School (Title 1)
6-8 class	Science	Charter School
9-12 class	History/Social Science	Christian School
Students	Arts	
Mainstream/ Special Education	Physical Education/Health	
ELL	Teaching English Learners	

Each observation should be close to one hour in duration. Typically, not all of the observation requirements can be met at one school. For this reason, observations require flexibility and planning by the student and cooperating school sites.

Over the course of the program, the candidate will have approximately 70-90 hours of observing and assisting experiences prior to his/her first student teaching assignment. Educational research indicates the more field experiences a teacher candidate has, the greater the longevity of the candidate once employed in the teaching field. †

If you have any questions, comments or concerns, please contact me.

Sincerely,



Mary Rountree
 Traditional Undergraduate Coordinator
 School of Education
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Observation Approval & Signature	
<i>I have read and approve of</i>	

<i>"Observing" at</i>	

_____	_____
<i>School Site Principal</i>	<i>Date</i>