

WJU Campus Cleaning Protocols

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RED and YELLOW Phases

Daily Prevention:

- **Door handles**
 - Heavily trafficked doors/handles will have self-cleaning sleeves
<https://www.nanoseptic.com/>
 - Installed and exchanged as per manufacturer recommendations
- **General work areas**
 - All surfaces must be sanitized before and after usage by the user
 - Solution and paper towels to be provided for use as needed/desired
- **Offices**
 - Sanitized nightly if space is cleaned.
 - Cleaning staff will not move personal items.
 - Additional paper towels and solution will be provided
 - Faculty, staff and student employees must wipe down surfaces (desk, phones, staplers, etc) before and after usage
- **Classrooms**
 - Paper towels and solution will be provided
 - Faculty, staff and student employees must wipe down surfaces (desk, phones, shared whiteboard and interactive markers, staplers, etc) before and after usage
- **Office, Conference room, Classroom Tables, desks and other surfaces**
 - Sanitized nightly, *if space is cleared*.
 - Cleaning staff will not move personal items
 - Additional paper towels and solution will be provided
 - Faculty, staff, and students must wipe down surfaces (desk, phones, copy/fax machines, staplers, etc) before and after usage
 - Employees and students may *supplement* with personal sanitizer/wipes as desired
- **Keyboards/mice/computer equipment**
 - Sanitize before and after use.
 - Not cleaned by cleaning company
 - Alcohol based cleaners may be used on the keyboards and mice.
 - Do not spray directly!
 - Do not use cleaner on the screens. Avoid touching the screen as much as possible.
 - Sanitize hands as needed
- **Cafeteria**
 - Bon Appetit to supply protocols required by CDC and Corporate Office

- **All Restrooms (including Res Halls)**
 - Showers (all campus), toilets, sinks, fixtures, and counters sanitized daily
- **Chapel (Academic Warehouse)**
 - TBD
- **Common areas on-campus (Library, Crawford Commons, Student Union)**
 - Carpet vacuumed daily
 - Sinks and counters in common Kitchens sanitized daily
 - Paper towels and solution will be provided
- **Common areas in Residence Halls**
 - Carpet vacuumed daily
 - Sinks and counters in common Kitchens sanitized daily
 - Paper towels and solution will be provided
- **Athletic Spaces (training room, team rooms, gym equipment)**
 - Paper towels and solution will be provided
 - Disinfecting wipes provide as available
 - Training tables and surfaces will be disinfected before and after use
 - Modalities and exercise equipment will be disinfected before and after use
 - Linen washed daily, adhering to current CDC guidelines
 - Weight room will be sanitized according to current CDC guidelines
 - Sports courts/softball/baseball/golf cages will be sanitized to current CDC guidelines

Post Covid 19 Positive Notification:

- **Office spaces and All Common Areas, as affected**
 - Known areas of exposure will be closed until sanitation protocols have been completed
- **Classrooms, as affected**
 - Known areas of exposure will be closed until sanitation protocols have been completed
- **On Campus Residences, as affected**
 - Known areas of exposure will be closed until sanitation protocols have been completed
- **Cafeteria, as affected**
 - Bon Appetit to supply protocols required by CDC and Corporate Office