



# Dual Enrollment Parental & HS Official Consent Form

## Terms and Conditions: (Parent and HS Counselor, please initial at each corresponding point)

This form may be prepared for upload into the Application for Non-matriculated Student form in one of two ways:  
1. Electronic - This form may be downloaded to your computer and then digitally filled in and emailed as needed.  
2. Printed - This form may be printed, filled in by hand, then scanned into an electronic file.

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

1. I understand that this document must be fully completed and uploaded as a PDF into the online form, Application for Non-Matriculated Student. Confirmation of the student's enrollment will be sent to the student via email.

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

2. I understand that applications and admissions documents are due to WJU on July 1 for Fall semester, November 1 for Spring semester, and April 1 for Summer semester. WJU will make every effort to accommodate applications or documents received after the due dates, but cannot guarantee admission for timely registration for that semester.

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

3. I understand that until ALL required admissions documents must have been received by WJU, and that admission is confirmed before my child/student will be able to register for and attend any WJU class, including WJU classes held at high school locations.

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

4. I understand that dual enrollment is a program that allows a high school student early access to the collegiate experience, which may be very different from the high school environment. William Jessup University will consider my child as an adult college student, and all rules, regulations, policies and procedures of WJU will apply to my child/student, exactly as they would apply to any other student of William Jessup University.

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

5. I understand that my child/student, while registered as a dual enrollment student at William Jessup University, will be treated as the OWNER of his/her educational records, and that William Jessup University will act as the CUSTODIAN of those records. Under the terms of the Family Educational Records and Privacy Act (FERPA), I will not have access to those records, nor be able to receive any protected information regarding those records from William Jessup University without the expressed written consent of my child/student. More information regarding FERPA and the FERPA release form may be found at [www.jessup.edu](http://www.jessup.edu).

\_\_\_\_\_  
Parent  
\_\_\_\_\_  
HS Offic.

6. I understand that once admitted, all official communication from or to the student regarding official college matters will take place in writing with the student directly. Email communication will be conducted via the student's official WJU email account. William Jessup University will not respond to email communications received from other email accounts, other than to refer the inquiry via the WJU email account.

Student Name and date of birth

Name of High School Attending

High School Official Name and Email Address

### Parental Acknowledgment and Consent:

I, \_\_\_\_\_, agree to these policies and give consent for my student to attend William Jessup University. I confirm that the student named above is able to demonstrate the level of maturity necessary to act in a responsible, mature, and ethical manner in observance of the University's code of rules and regulations. I also understand that college courses may include adult/mature subject matter. I give permission to William Jessup University to release enrollment and grading information to our high school district. I assume financial responsibility for all fees incurred at William Jessup University by my above listed student.

Relationship:  Mother  Father  Legal Guardian

Signature

Date