

COURSE DESCRIPTIONS – ADULT DEGREE COMPLETION

BIBL201XL. Bible Survey (3)

This course introduces the student to the literary genres, historical background, cultural settings, and major theological themes of the Bible through a survey and overview approach.

BIBL210. The Life and Teachings of Jesus (3)

An in-depth, comparative study of the life, message and actions of Jesus on earth as found in the Synoptic Gospels (Matthew, Mark and Luke). The aim of the course is to understand and appreciate the unique nature and character of each Gospel while affirming the unity of their presentation of Jesus. Distinct consideration is given to the relationship of the Synoptic Gospels to the Fourth Gospel (John). The course will provide students with an opportunity to examine and reflect upon the main events and historical doctrines within the contexts of first century Palestine. Special attention will be given to Jesus' birth, teachings, miracles, death and resurrection.

BIBL249. The Art of Interpretation (3)

This course explores the different genres of biblical literature and the various methods of studying them to prepare students to understand and explore God's Word for themselves and classes.

BUSA140. Management and Organizational Behavior (3)

Introduces the four parts of managing organizations; planning, organizing, leading and controlling within the context of how organizational goals, priorities and strategies interface with the behavior of individuals and groups inside the organization and in other affecting organizations. Attention is given to the effect of organizational culture, organizational development and creating effective work groups.

BUSA241. Microeconomics (3)

This course provides a survey of the study of microeconomics for individuals and business managers with a focus on major economic concepts from a Christ-centered perspective. This course will include an examination of the principles of scarcity, supply, demand, elasticity, price, production, strategy and other important elements of microeconomics relevant to making effective economic decisions for households and firms. In addition, this course will relate macroeconomic concepts which pertain to individuals and firms. Economists who have significantly contributed to the field of economics will also be examined.

BUSA247. Fundamentals of Accounting (3)

This course provides a fundamental overview of both financial and managerial accounting from the perspective of a non-accounting manager. Topics include the language of business, bookkeeping, financial reporting and analysis, and other essential concepts of accounting for managers. Quantitative tools such as CVP analysis and NPV are presented. At the successful completion of this course, students will have a fundamental knowledge of GAAP and the AICPA code of ethics for accounting.

BUSA260. Business Law (3)

A general explanation of the law as it pertains to profit and not-for-profit organizations including its sources, development, and terminology. Specific legal doctrines and principles that affect business including an introduction to contracts, legal documents, and property are covered. Business entity structures such as sole-proprietorships, partnerships, limited liability companies and corporations are addressed.

BUSA302. Organizational Communication (3)

An introduction to the concepts of effective oral and written communication. It will enhance communication in building teams and in other organizational settings as well as interpersonal business exchanges.

BUSA309. Applied Ethics for Business (3)

This course provides a biblical foundation for Christian ethics in the marketplace. It utilizes the Sermon on the Mount (Matthew 5- 7) as a primary text for the formulation of Kingdom ethics and a basis for personal decision making. It also makes specific applications to the business world through the analysis of real-world dilemmas and challenges.

BUSA320. Marketing for Managers (3)

An introduction to marketing emphasizing the manager's role in product, price, place and promotion decisions. Topics include: marketing communications, target market identification, segmentation, consumer behavior, product life cycle, planning and marketing strategies. Addresses issues in marketing ethics and marketing for both the profit and not-for-profit organization.

BUSA342. Financial Management (3)

Prerequisite: BUSA247

An overview of the financial principles and accepted practices which need to be mastered by all managers including: profitability analysis; cash management; ideal capital structure; investment alternative evaluation; reading and interpreting financial statements; understanding financial instruments such as stocks, bonds and promissory notes; financial planning; risk and return calculations; discounting and future value analysis; interest rate calculations; internal and external auditing; understanding financial markets; and other financial terms common to organizations will be examined.

BUSA351. Project Management Tools and Techniques (3)

This course introduces tools and techniques used in project management including computer software. Topics include: defining project scope; identifying and tracking project risks; evaluating, controlling, monitoring, and closing a project. This course examines the Christian perspective on projects, organizations, team building, conflict, leadership and ethics. Project management software (Microsoft Project and others) are utilized to develop an integrated project plan and create a project work breakdown structure (WBS) and GANTT schedule in order to track milestones.

BUSA352. Project Cost and Budget Management (3)

This course analyzes the importance of cost management in executing a project plan and incorporates the elements of mid-project changes and cash flow management. Topics include: cost estimation; creating a realistic baseline; evaluating project performance; and effectively presenting project benefits to the stakeholders. Quantitative and qualitative cost and budgeting tools will be examined such as: Work Breakdown Structure (WBS), Net Present Value (NPV), Internal Rate of Return (IRR), Cost Variance (CV), Schedule Variance (SV), Cost Performance Index (CPI), Schedule Performance Index (SPI), Estimate to Complete (ETC), & Earned Value Management (EVM). Microsoft Excel is utilized to develop an integrated project cost and budget plan and track project milestones. The course also explores various areas of the Project Management Body of Knowledge (PMBOK®), considered to be the industry standard by the Project Management Institute (PMI®).

BUSA353. Project Quality Management (3)

This course analyzes the importance of quality management in executing a project plan. An emphasis is placed on a Christ-centered approach to quality planning, quality assurance, and quality control. Topics include biblically ethical approaches to problem solving tools, such as flow charts, checklists, cause and effect diagrams, and audit techniques to assess compliance with company documented processes. Students will be exposed to 1. Quality management theory, 2. Quality planning, 3. Quality assurance, and 4. Quality control. Major topics include Total Quality Management (TQM), quality and organizational culture, change implementation, quality and global competitiveness, quality function deployment (QFD), and quality plan implementation. The course also explores various areas of the Project Management Body of Knowledge (PMBOK®), considered to be the industry standard by the Project Management Institute (PMI®).

BUSA380. Management Principles (3)

A study of the five parts of managing organizations: planning, organizing, staffing, leading, and controlling/evaluating with the study of principles for application to both not-for-profit and for-profit organizations as informed by Christian perspectives and Scripture.

BUSA381. Operations Management (3)

An overview of the processes that transform inputs into finished goods and services. This course helps students understand the importance of operations management and how it interacts with other parts of the organization, providing the necessary framework for developing skills needed to apply appropriate analytical tools to challenges within the business operations.

BUSA382. Human Resource Management (3)

From a management perspective, explores the interrelationship of the Human Resource Department and other organizational units in carrying out such activities as workforce planning, job analysis, recruiting, selection, staffing, orientation, training, employee development, performance evaluation, compensation, employee benefits, health and safety, employee relations, discipline, legal implications of HR, and international impact on labor and HR practices.

BUSA388. Entrepreneurship (3)

This course provides an overview of entrepreneurship. Insight will be discussed into the characteristics of entrepreneurs and examines the growth of entrepreneurship. Students will apply the methods used to create, identify and evaluate opportunities for new ventures and assess skills that are needed to start and manage new ventures. Students will develop a preliminary business plan including reviewing problems and actions involved in launching and operating small profit and not-for-profit organizations. This course emphasizes entrepreneur characteristics sought by venture capitalists and investors, roles of the business plan and evolutionary stages of start-up activity.

BUSA450. Project Risk Management (3)

This course examines the process of assessing and managing risk in a project from beginning to end. Topics include developing a project risk management plan, identifying and documenting risk in a project; performing qualitative and quantitative risk analyses, planning risk responses, and incorporating Project Management Body of Knowledge (PMBOK®) and Project Management Institute (PMI®) standards to a project.

BUSA480. Applied Christian Leadership in Management (3)

This course explores the concept of business management leadership through the lens of a Christian worldview. Students will examine the theoretical context of leadership theory and determine application in the practices of noted business leaders and through interactions with local Christian business leaders. Finally, students will develop a leadership portfolio describing their personal leadership characteristics and capabilities.

BUSA495a-e. Integration and Applied Learning I-V (1)

This series of one-unit courses are concurrently sequenced with the core curriculum to focus on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.

BUSA498. Strategic Management (3)

An integrative course with a focus of analyzing interrelationships of managerial decisions/actions within and between the firm and its environment. Applies multi-disciplinary techniques to diagnose and recommend actions appropriate to specific company situations using the case study method.

CD461XL. Christian Theology (3)

A study of the teaching of the Bible concerning the nature and attributes of God, the origin and nature of man and sin, and the person and ministry of Christ.

CM301XL. Strategies for Success (3)

Building on individual strengths, this course prepares adult students for college success and sharpens their critical thinking, writing, and research skills. It also integrates biblical principles into personal strategies for success within and beyond the School of Professional Studies.

COMM180. Speech (3)

Study of the basic principles and methods of public speaking.

CART201. Creativity and Culture (3)

Explore how creative people influence cultural change. As people made in the image of God, we are designed to be creative – making and changing culture in all walks of life from science to business to the arts. Together we will discern how to affect cultural change using our unique giftings within our spheres of influence, by assessing historical/cultural artifacts and experiences as well as biblical examples.

ENGL321. C.S. Lewis (3)

An introduction and overview to the man and his work. Emphasis is on an investigation of his ideas, style of writing, and life-changing events. May feature review of other members of the Inklings.

HIST199. History of Christianity (3)

A survey of the history of Christianity from the end of the New Testament era to the present day. Particular attention will be paid to the history of Christianity in the United States.

HIST291. American History (3)

This course will trace the political, constitutional, cultural, and socio-economic history of the United States from the colonial period to the present day. In addition, this course will also treat the political, socio-economic and cultural history of the state of California. Particular attention will be paid to the themes identified in The History - Social Science Framework of California Public Schools.

ICS104. Living Out Your Mission (3)

This course challenges students to think deeply about their God-given purpose, then develop a plan for aligning this calling with vocational Kingdom goals. Students will gain a deeper understanding of their passions, God's mission, and what role they play.

LDRS300. Faith and Life Issues (3)

This course explores the fundamental tenets of a biblical worldview and the interaction between Christianity and various other worldviews and faith systems. It also analyzes and critiques modernism and postmodernism, creating discussion about their impact on our work lives and personal lives, particularly as they pertain to business. Formerly CD352.

LDRS302. Models of Leadership (3)

This course explores the core leadership tenets of servant leadership and spiritual leadership, particularly as they pertain to the business environment. It examines key biblical principles and ways in which to apply them consistently and accurately for leadership in the contemporary world.

LDRS321. Effective Strategies for Leading Volunteers (3)

Unlike most secular organizations, ministries and nonprofits tend to rely heavily on volunteers to staff their programs and projects. Working effectively with volunteers requires different leadership strategies than working with paid staff. This course will focus on the unique dynamics of how to gain, train, and sustain volunteers.

LDRS450. Introduction to Pastoral Care and Counseling (3)

Caregiving in a faith community or by its representatives is a practical theological activity. This course explores the foundational principles of pastoral care and counseling as part of community-based service by (1) distinguishing the unique ministries of pastoral/spiritual care, pastoral counseling, spiritual direction, and community counseling, and (2) articulating one's own pastoral focus in light of the following themes: holistic attention to self-care; developing skills of compassionate listening, attending and care in the context of social and personal dynamics; and commitment to advocacy.

LDRS495a-e. Integration and Applied Learning I-V (1)

This series of one-unit courses are concurrently sequenced with the core curriculum to focus on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.

MATH200XL. Math for the Educated Citizen (3)

A study of some of the uses of mathematics in society today, including probability and statistics, business applications, and the analysis of patterns.

NT244. Gospel of John (3)

Expository and theological examination of John's Gospel with emphasis on the Johannine distinctives and spiritual insights into Jesus as The Word made flesh and Son of God.

NT308. Romans (3)

A comprehensive study of the Epistle to the Romans. The course considers the importance of the epistle for Christian theology and living and includes an exegetical component.

ORLD300. Foundations of Leadership (3)

Students will examine their own personal leadership capabilities and effectiveness through self-assessment. A variety of leadership instruments will be used as the students reflect on their own leadership traits and those of others. A 360-degree assessment will also be utilized to provide insight into how student's leadership is viewed by others in their organizations and provide a basis for leadership development. Biblical leadership principles will be infused into the discussion as students examine various leadership and motivation styles; students will not only learn their particular leadership style but how to relate to the leadership styles of others. Formerly Understanding Your Leadership Capabilities.

ORLD321. Leading Organizational Teams (3)

This course will address how organizational goals, priorities and strategies interface with the behavior of individuals and teams both inside the organization and through external constituencies. Attention is given to the effect of organizational culture, government laws and regulations, the economy upon organizational behavior and the important dynamics associated with teams.

ORLD420. Leadership and Negotiations (3)

This course focuses on the practice of leadership through effective negotiation and will review the theory, practice, and processes of negotiation in a variety of settings. Students will study the fundamentals of negotiation practice and group psychology and apply leadership and negotiation frameworks to simulations and workplace opportunities. Students will participate in a series of exercises to become better observers of their own leadership and negotiation capacities.

ORLD421. Organizational Ethics (3)

This course provides a foundation for responsible leadership within organizations and society. Students will engage in value clarification and understand how their faith influences ethical behavior. Through the use of conceptual and real-world ethical dilemmas, students will build their personal decision-making model and apply it to organizational situations. Students will wrestle with personal, team, and organizational based ethical challenges.

ORLD422. Managing Organizational Change (3)

Students will examine the role of planning in maximizing resources and addressing organizational change. Project planning and management concepts will be discussed and applied to real-world planning initiatives. Specific techniques for analyzing complex problems and for planning and evaluating interventions will be applied. Students will examine a problem or issue in their current or proposed future vocational setting and prepare plans for the implementation of a well-designed program or policy.

ORLD430. Leadership in Global Society (3)

This course places leadership within the context of globalization and the multicultural realities we face every day. Building on biblical principles, the course examines ways in which leaders can strengthen their cross-cultural sensitivity and competency and respond to diversity and emerging global challenges.

ORLD431. Public Sector Leadership (3)

This course will provide an overview of public sector leadership, including the legislative and executive actors, the role of bureaucracies and regulatory agencies, the role of special interests, and the role of non-government entities. Using real world case studies, the course will address how the different institutions in the nonprofit and public sectors interact with one another and how one can lead from either within or alongside public and nonprofit institutions. Formerly Leading Change/Public Policy.

ORLD432. Evidenced-Based Leadership and Decision Making (3)

Students will increase their literacy for decision making. Making decisions is arguably one of the most important tasks of leadership. Students will recognize both the art and science of making decisions in an uncertain organizational climate. Students will build literacy surrounding the issue definition, gather relevant information, and retrieve the best available evidence to apply to key organizational decisions. Students will understand how their faith integrates with decision making and the impact of decisions within the organizational setting. Emphasis on this class will also include the importance of decision making and execution; moving from strategic planning to tactical activity will be a focus of the study and conversation.

ORLD495a-e. Integration and Applied Learning (1)

These session specific projects provide students with an opportunity to research, apply, write, and present on real-world leadership challenges corresponding to the session specific curriculum. Students will work individually and in groups to address workplace opportunities and challenges, presenting innovative solutions. These experiential learning opportunities allow the student to synthesize the knowledge, skills, and abilities from the rest of the program applying theoretical leadership concepts to concrete applications.

PHIL351. The Problem of Suffering and Evil (3)

This course is a theoretical and personal exploration of the problem of suffering and evil, examining biblical, theological, and philosophical perspectives. Special attention will be given to understanding how a loving God could allow suffering and evil and how a believer should respond.

PSYC141. Developmental Psychology (3)

An overview of physical, cognitive, psychosocial, and moral development of humankind from prenatal life through old age. This class should be taken early in the student's training as it is prerequisite to many other courses.

PSYC200. Marriage and Family (3)

A psychologically and theologically integrated study of marriage and family relationships, this course prepares students to develop a personal philosophy of family. It will include a personal evaluation of familial experiences and a challenging look at cultural norms and biblical principles. This course prepares students to develop a personal conceptualization for family development in addition to aiding others to do the same.

PSYC203. Social Psychology (3)

The study of the impact of the social context on the individual, this course examines the relationship of the individual to the family, the group, and the larger social milieu. Both theory and research findings will be examined as students analyze social behavior, including social cognition, attitude formation and change, conformity, prejudice, and group processes.

PSYC300. Personality Theory (3)

An introduction to basic theories of personality and their application in therapeutic contexts, this class includes an analysis of the credibility of each theory from a Christian perspective. Legal and ethical issues, including reporting requirements in abusive situations, are included. This is a writing intensive course for the psychology major.

PSYC301. Foundations of Biblical and Psychological Integration I (3)

Beginning with a broad overview of worldviews, this course provides a history of the integration movement, the unique challenges and controversies of integration, and a review of various models of integration. It specifically examines the various integration issues associated with psychology and Christianity.

PSYC302. Foundations of Biblical and Psychological Integration II (3)

This course explores the personal dimensions of spiritual and psychological formation. It emphasizes the relational aspects of Christian principles integrated with psychological constructs by examining the dynamics of God's character, His plan for humanity throughout history, the nature of God's grace and our response to it, the development and expression of the individual self, and the individual's engagement with others.

PSYC322. Small Group Dynamics (3)

An integrated and experiential study of effective small group dynamics from both a psychological as well as a theological perspective. Students will become familiar with the stages in the development of small groups, gaining insights and skills to become effective small group members and leaders.

PSYC331. Counseling Skills (3)

The appropriate use of techniques and strategies in counseling provides the core focus for this class. Skills to assess need, provide appropriate interventions, and use relevant referrals will be included. This practical course emphasizes demonstration and application.

PSYC332. Cross-Cultural Issues in Psychology (3)

Students will explore cultural differences and develop greater sensitivity to these differences as they influence human behavior and mental processes. Psychological dynamics involved in the formation and reduction of prejudices, discrimination, and stereotypes will be explored.

PSYC333. Human Sexuality (3)

An examination of the biopsychosocial science of human sexuality. This course provides students with an opportunity to explore complex sexual issues. Designed to help participants become more comfortable with discussing sexuality, the course emphasizes increased self-awareness and provides direction for working with sexual issues in others.

PSYC351. Abnormal Psychology (3)

A study of psychopathology or abnormal behavior. Emphasis is placed on description and identification of individual disorders. A consideration of cultural differences in the expression of abnormal symptomatology is included.

PSYC352. Psychology of Addiction (3)

This course is designed to explore the psychological, physiological, and societal effects of addiction. Students will be introduced to a variety of addictions and drug classifications; gender, ethnic and cultural differences regarding addiction; psychological and physiological effects of a variety of drugs; and the part that family and society play in addiction, treatment, and rehabilitation.

PSYC432. Grief and Loss (3)

An experiential examination of the elements of therapeutic, growth-oriented grieving. The effective journey into, through, and out of the loss experience is explored from a personal as well as a ministerial perspective. This interactive course is designed to provide the student with a model informed by scripture and psychological theory/research for incorporating grieving skills into his/her current life and for helping others do the same.

PSYC450. Principles of Biopsychology (3)

This course includes a comprehensive study of the physiological and neurological correlates of behavior including neurobiology (at both cellular and systemic levels), neuroendocrinology, molecular biology, and biological considerations of mental disorders.

PSYC490. Research Methods and Statistical Concepts (3)

Provides the student with an overview and understanding of research methods and statistical terms used in both the psychology and business disciplines with a special focus on compilation and interpretation of data. Research methods will include introduction to identification and procurement of relevant sources of information for conducting research relative to both an academic or practitioner application. Students will learn the proper documentation for applicable formatting of source data within their area of study.

PSYC498a-e. Integration and Applied Learning I-V (1)

Concurrently sequenced with the core curriculum, this course focuses on the integration and application of course concepts. Assignments are designed to complement and enhance the topics in each course through group and individual projects as well as exposure to community resources.